

Logistic Information Sheet N°1 - International Conference of Ministers of Defense, Security and Protected Areas on the fight against poaching and other cross-border criminal activities - 23 - 25 January 2018, N'Djamena, Chad- Some Useful Information

Dear Partner,

The CBFP Facilitation thank you for confirming your participation in the **International Conference of Ministers of Defence, Security and Protected Areas on the fight against poaching and other cross-border criminal activities**, which shall hold in N'Djamena (Chad Republic) from 23 to 25 January 2019. The venue of the [International Conference can be visited online](#).

All those who have not yet confirmed their participation are requested to inform us about their availability by **23 December 2018 at 05:00 pm** (Brussels time).

Sections of Logistic Information Sheet n°1

- **Terms of reference and draft programmes**
- **Meeting Venue**
- **Hotel Accommodation**
- **Visa Application**
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- **Some Information on N'Djamena, Chad**
- **Contact Information**

1. Terms of Reference and provisory Agenda of the International Conference

- [Agenda Conference NDjamena V29.11.2018 English.pdf](#) (123.4 KiB)
- [EN Note Information V.06.12.2018.pdf](#) (188.0 KiB)
- [EN TDR draft Ndjamena IWT Securite Conference V.22.10.2018 EN.pdf](#) (155.0 KiB)

2. Hotel Accommodation

Here is the link to the websites of [the hotels where the Facilitation has negotiated preferential rates](#).

Should you wish to book a room in a hotel of your choice, please be advised that the Organizing committee has reserved a limited number of [hotel rooms for participants](#). [Room prices range from 39 Euro per night to 139 euro](#).

To book a room, please contact the hotels at the e-mail addresses shown in the above link. please provide the block code for this event **PFBC-CBFP**, depending on the list proposed. Rooms will be booked on a "**first come, first served**" basis.

In case of any difficulty, please contact the following: Mr. **Jean Claude Kenfack** jckenfack@comifac.org and ekouam@comifac.org with copy to registration@pfbc-cbfp.org indicating your preferred hotel, the length of your stay, including your arrival and departure dates and times.

3. Visa Application

If you are considering travelling to Chad, you must have a valid passport (at least six-month validity) or any travel document clearly stating the identity of the holder.

For entry visas at arrival, if the participant comes from a country where a diplomatic representation is found, the visa must be obtained in the country of departure.

If the participant comes from a country where there is no diplomatic representation for Chad, they are requested to inform the organizing committee by **January 3rd 2019** and to send a copy of their passport to enable us to apply for an authorization from immigration authorities to get a visa at arrival. Visa charges amount to 50,000 CFA Francs. Participants from the following countries do not need any visa: **CEMAC Countries**. - Please, contact mori86@yahoo.fr et ekouam@comifac.org with a copy to registration@pfbc-cbfp.org to learn more concerning visas.

4. Invitation Letter

For participants who need **an invitation letter**, please, contact dany.pokem@pfbc-cbfp.org with a copy to registration@pfbc-cbfp.org

5. Some Information on N'Djamena, Chad

[Chad Travel Guide N'Djamena Travel Information, Chadian visas, and more](#)

[Report on N'djamena](#)

[N'Djamena Location Guide](#)

6. Contact Information

To learn more about the logistic organization of International Conference of Ministers, please contacts:

Ms. Sadie Ousman DABA: Deputy General Secretary MEEP: sadieousman2@gmail.com

Mr. Mori Tomasta NAMDE: mori86@yahoo.fr

Mr. Oumar Mahamat Hassane, COMIFAC National Coordinator
(ouarmahamat75@gmail.com)

Ms. OUAM Elizabeth (Email: ekouam@comifac.org)

Mr. Jean Claude KENFACK (Email : jckenfack@comifac.org)

To learn more about the general organisation of the Conference:

dany.pokem@pfb-cbfp.org with copy an info@pfb-cbfp.org

Once again, welcome to the International Conference of Ministers of Defence, Security and Protected Areas on the fight against poaching and other cross-border criminal activities.

Warmest regards from CBFP Facilitation,

The Organization Team